

## **(DRAFT) SERVICE CONTRACT**

### **Maintenance of Port-based Diagnostic Systems**

CONTRACT NUMBER – [IO/20/CT/43xxxx]

The ITER International Fusion Energy Organization, hereinafter referred to as "the ITER Organization", represented by the Director-General, who is represented for the purposes of the signature of this Contract by [name in full, function, department],

on one part,

and

[official name in full]

[official legal form]

[statutory registration number]

[official address in full]

[VAT registration number]

(hereinafter referred to as "the Contractor"), represented for the purposes of the signature of this Contract by [name in full and function,] *duly authorized to sign on behalf of the Company (or the members of the consortium).*

on the other part,

HAVE AGREED

the **Special Conditions** and the following Annexes:

- Annex I** General Conditions for ITER Organization Service Contracts (“the General Conditions”)
- Annex II** Technical Specifications ref 37BY2Y\_v1.1 (Call for Expertise ref IO/20/CFE/10018888/JLE),
- Annex III** Contractor's Offer (No [complete] of [complete])
- Annex IV** ITER Organization Internal Regulations concerning work on site (applicable to a Contract or working at ITER)  
link <http://www.iter.org/org/team/adm/proc/generalinfo>
- Annex V** Contract or Safety Management Procedure related to ITER  
link <http://www.iter.org/org/team/adm/proc/generalinfo>

**[Annex VI Other Annexes if needed]**

which form an integral part of this Contract (hereinafter referred to as “the Contract ”).

The terms set out in the Special Conditions shall take precedence over those in the other parts of the Contract. The hierarchy of documents shall follow the numbering of the Annexes. Thus the terms set out in the Annex I shall take precedence over those in Annexes II, III, etc...

Subject to the above, the documents forming part of the Contract are to be taken as mutually explanatory. Ambiguities or discrepancies within or between these documents shall be explained or rectified by a written instruction issued by the ITER Organization, subject to the rights of the Contract or under Article 33 of the Annex I should the Contractor dispute such instruction.

## **I – SPECIAL CONDITIONS**

### **ARTICLE I.1 - SUBJECT**

- I.1.1.** The subject of the Contract is the provision of service for Maintenance of Port-based Diagnostic Systems.
- I.1.2.** The Contractor shall execute the tasks assigned to him in accordance with the Technical Specifications and Contractor's offer annexed to the Contract (Annexes II and III respectively).

### **ARTICLE I.2 – DURATION, ENTRY INTO FORCE AND PERFORMANCE OF SERVICES**

- I.2.1.** The Contract shall enter into force on the date on which it is signed by the last contracting party. Provision of the services may under no circumstances begin before the date on which the Contract enters into force.
- I.2.2.** The services shall be delivered according to the schedule provided in Article I.5.2. The delivery dates provided in Article I.5.2 shall not be extended without a formal confirmation letter issued by the ITER Organization or written amendment. This extension shall not be considered as a waiver of liquidated damages unless so specifically mentioned in the extension.
- I.2.3.** All periods specified in the Contract are calculated in calendar days. The Provision of the services shall start from the date of entry into force of the Contract.

### **ARTICLE I.3 – VALIDITY**

Notwithstanding termination of the Contract, its provisions shall continue to bind the Parties in so far and for as long as may be necessary to give effect to their respective rights and obligations.

### **ARTICLE I.4 – CONTRACT PRICE**

- [I.4.1]** The *fixed lump-sum total amount* to be paid by the ITER Organization under the Contract shall be EUR [amount in figures and in words] excluding VAT, covering all services provided. The ITER Organization shall not accept liability for any expenditure beyond the aforementioned maximum amount.

### **ARTICLE I.5 – PAYMENT FORMALITIES AND PERIOD**

- I.5.1.** Payments shall be executed only if the Contractor has fulfilled his contractual obligations by the date on which the invoice is submitted by the Contractor to the ITER Organization.

The payment execution due date is thirty (30) days after receipt of a correctly rendered invoice and all necessary supporting documents. If the acceptance of a deliverable by the ITER Organization is a condition for payment, the 30 days due date starts after the ITER Organization has: (i) accepted the deliverable(s) and (ii) received a correctly rendered invoice.

**I.5.2.** The payment and delivery schedule is the following:

D#	Deliverable	Due date	Amount in EUR
D01	Update or create ORE documents for diagnostic port based on latest maintenance schemes, port designs and assumptions for the Equatorial Port #8 PDR closure. Discuss with interface ROs (RH, maintenance, DMS design team, safety, diagnostic experts, neutronics expert) and update/upload the related documents in the PLM/IDM for review and approval. The reviewers of the report need to be coherent with the ITER_D_2EXFXU - Sign-Off Authority for Project Documents.	T0* + 3 months	<i>to be added</i>
D02	Prepare maintenance assessment docs and supportive maintenance analysis for systems located in Equatorial Port #17 in preparation for EP#17 PDR. Discuss them with experts and put in the IDM for review/ approval. Prepare the proper input package for the PDR. Answer eventual chits from the PDR and document them in PLM/IDM before PDR closure. The reviewers of the input package need to be coherent with the Document Production Plan.	T0 + 6 months	<i>to be added</i>
D03	Review ORE documents, as well as maintenance assessment documents for diagnostic equatorial and upper ports based on latest maintenance schemes and modular port designs. Discuss with interface ROs (RH, maintenance, DMS design developers, safety, diagnostic experts, neutronics expert) and update/ upload the related documents in the PLM/IDM for review and approval. The reviewers of the report need to be coherent with the ITER_D_2EXFXU - Sign-Off Authority for Project Documents.	T0 + 9 months	<i>to be added</i>
D04	Prepare maintenance assessment docs and supportive maintenance analysis for systems located in Equatorial Port #8 in preparation for EP#8 FDR, following the configurations as they are defined in the Staged Approach. Discuss them with experts and put in the IDM for review/ approval. Prepare the proper input package for the FDR. Answer eventual chits from the FDR and document them in PLM/IDM before FDR closure. The reviewers of the input package need to be coherent with the Document Production Plan.	T0 + 12 months	<i>to be added</i>
	<b>Maximum Total Price (EUR)</b>		<i>To be added</i>

T0\* = Date of the signature by both parties

**I.5.3.** The payment schedule is the following:

M#	Details	Due date	Amount in EUR
M1	Successful completion of D01	T0 + 4 months	<i>to be added</i>
M2	Successful completion of D01	T0 + 7 months	<i>to be added</i>
M3	Successful completion of D01	T0 + 10 months	<i>to be added</i>
M4	Successful completion of D01	T0 + 13 months	<i>to be added</i>
<b>Total</b>			<b><i>to be added</i></b>

## **ARTICLE I.6 – BANK ACCOUNT**

Payments shall be made to the Contractor's bank account denominated in the Contract's currency, identified in the duly filled Financial Identification Form. The Financial Identification Form shall be provided by the ITER Organization in a timely manner.

It is the Contractor's obligation to return this form to the ITER Organization in a timely manner. No payments can be made until the ITER Organization is in possession of this document.

## **ARTICLE I.7 – GENERAL ADMINISTRATIVE PROVISIONS**

Any communication relating to the Contract shall be made in writing and shall bear the Contract reference. Ordinary mail shall be deemed to have been received by the ITER Organization on the date on which it is registered by the responsible Department indicated below.

Communications shall be sent to the following addresses:

**a) ITER Organization:**

- i. Technical Content  
ITER Organization  
*Name of Responsible Officer*  
Route de Vinon sur Verdon, CS 90 046, 13067 Saint Paul Lez Durance, France  
Email :  
Tel :
- ii. Contractual Content  
ITER Organization  
*Name of Procurement Officer*  
Procurement and Contracts Division / *ESOC*  
Route de Vinon sur Verdon, CS 90 046, 13067 Saint Paul Lez Durance, France  
Email :  
Tel :
- iii. Financial  
ITER Organization  
Finance and Budget Division / *ATS*  
Route de Vinon sur Verdon, CS 90 046, 13067, Saint Paul Lez Durance, France  
Email : *accounting@iter.org*  
Tel :

**b) Contractor:**

- i. Technical Content  
 Mr/Mrs/Ms [complete]  
 [Function]  
 [Company name]  
 [Official address in full]  
 Email :  
 Tel :
- ii. Contractual Content  
 Mr/Mrs/Ms [complete]  
 [Function]  
 [Company name]  
 [Official address in full]  
 Email :  
 Tel :
- iii. Financial  
 Mr/Mrs/Ms [complete]  
 [Function]  
 [Company name]  
 [Official address in full]  
 Email :  
 Tel:

**ARTICLE I.8 – PRIVILEGES AND IMMUNITIES**

Nothing in or relating to this Contract shall be deemed a waiver, express or implied, of any of the privileges and immunities of the ITER Organization, its staff, experts and the representatives of the ITER Members.

**ARTICLE I.9 – SAFETY AND SITE ACCESS**

- I.9.1.** The Contract or shall be responsible for the observance by himself, his employees and sub-contractors of all safety precautions necessary for their protection and the protection of any other persons, including all precautions required to be taken by or under or pursuant to any applicable legislation. For the avoidance of doubt this includes the ITER Organization Internal Regulations concerning Work, Health, Safety and Security for persons undertaking activities on the ITER Site (see Annex IV), the Contract or Safety Management Procedure related to ITER (see Annex V).
- I.9.2.** The Contractor shall adhere to the site access procedure when entering the ITER Site. The ITER Organization shall provide the Contract or with any necessary information and documentation for site access.

**ARTICLE I.10 – OTHER SPECIAL CONDITIONS****STANDARD ARTICLES**

Article 8.2 of Annex I: The period of time in which to approve the report is **xx** calendar days

**SIGNATURES**

For the Contractor,

**[Company name/forename/surname/function]**

For the ITER Organization,

**Name**

**Function**

Signature[s]: \_\_\_\_\_

Signature[s]: \_\_\_\_\_

Done at [ ], [date]

Done at **St. Paul Lez Durance**, [date]

In duplicate in English.